



## **MINUTES OF A MEETING OF THE CABINET HELD ON 7th SEPTEMBER 2017**

**PRESENT:** Councillor D Cook (Chair), Councillors R Pritchard (Vice-Chair), S Claymore, S Doyle, J Goodall and M Thurgood

The following officers were present: Anthony E Goodwin (Chief Executive), John Wheatley (Executive Director Corporate Services), Rob Barnes (Corporate Director Communities, Partnerships and Housing), Andrew Barratt (Corporate Director Growth, Assets and Environment) and Stefan Garner (Director of Finance)

### **24 APOLOGIES FOR ABSENCE**

There were no apologies

### **25 MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 17 August 2017 were approved and signed as a correct record.

*(Moved by Councillor R Pritchard and seconded by Councillor J Goodall)*

### **26 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

### **27 ANNOUNCEMENT FROM MEMBERS OF THE CABINET**

Given Peter Seekings recent illness the thoughts of the Members are with him and his family

### **28 QUESTION TIME:**

None

**29 MATTERS REFERRED TO THE CABINET IN ACCORDANCE WITH THE OVERVIEW AND SCRUTINY PROCEDURE RULES**

None

**30 ANNUAL REPORT ON THE TREASURY MANAGEMENT SERVICE AND ACTUAL PRUDENTIAL INDICATORS 2016/17**

The Portfolio Holder for Assets and Finance informed Members that the Annual Treasury report is a requirement of the Council's reporting procedures. It covers the Treasury activity for 2016/17, and the actual Prudential Indicators for 2016/17. The report meets the requirements of both the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities. The Council is required to comply with both Codes in accordance with Regulations issued under the Local Government Act 2003. It also provides an opportunity to review the approved Treasury Management Strategy for the current year and enables Members to consider and approve any issues identified that require amendment.

**RESOLVED:** That Members asked Council to

- 1 approve the actual 2016/17 Prudential Indicators within the report; and
- 2 accept the Treasury Management Stewardship Report for 2016/17

*(Moved by Councillor R Pritchard and seconded by Councillor D Cook)*

**31 INCREASE DISABLED FACILITIES GRANT BUDGET TO REFLECT BETTER CARE FUND ALLOCATION**

The Portfolio Holder for Assets and Finance seeking approval to issue an invoice to Staffordshire County Council for the Disabled Facilities Grant allocation from the Better Care Fund less the proposed deductions and approval to increase and spend the capital budget to reflect the actual allocation from the Better Care Fund (BCF).

**RESOLVED:** That Members

- 1 approved the issuance of an invoice to Staffordshire County Council for the sum of £362,074.31 to reflect the Disabled Facilities Grant allocation from the Better

Care Fund less the proposed deductions;

- 2 increased the Capital Budgets and approved spend from the Capital Budgets to reflect the actual allocation from the Better Care Fund in 2017/18 amounting to an increase in budget and spend of £138,070;
- 3 increased the Capital Budgets and approved spend from the Capital Budgets to reflect the additional allocation of £42,000 from the Better Care Fund in 2016/17; and
- 4 agreed that authority be delegated to the Executive Director of Corporate Services to increase the budget by a further £34,800 subject to the same, additional, sums being released by Staffordshire County Council following discussions over the allocations.

*(Moved by Councillor R Pritchard and seconded by Councillor D Cook)*

## **32 PRIVATE SECTOR HOUSING- HOUSING ENFORCEMENT POLICY**

The Portfolio Holder for Housing Services requested Members to agree to the adoption and implementation of a revised Private Sector Housing Enforcement Policy. Additionally recommendations in the report are made to agree to the adoption and implementation of The Disrepair Policy 2017; The Harassment and Illegal Eviction Policy 2017; The Housing and Planning Act 2016 Policy 2017; The Smoke and Carbon Monoxide Regulations Policy; The Redress Scheme for Letting Agency Work and the Houses in Multiple Occupation Policy.

### **RESOLVED:**

- That Members
- 1 approved the adoption and implementation of The Private Sector Housing Enforcement Policy;
  - 2 approved the adoption and implementation of The Disrepair Policy 2017;
  - 3 approved the adoption and implementation of The Harassment and Illegal Eviction Policy 2017;
  - 4 approved the adoption and implementation of The Housing and Planning Act 2016 Policy 2017;
  - 5 approved the adoption and implementation of The Smoke and Carbon Monoxide Regulations Policy;
  - 6 approved the adoption and implementation of The Redress Scheme for Letting Agency Work;

- 7** approved the adoption and implementation of Houses in Multiple Occupation Policy;
- 8** agreed in accordance with the Scheme of Delegation contained in the Council Constitution dated 16th May 2017 for the Corporate Director of Communities, Partnerships and Housing to implement arrangements for the enforcement of The Smoke and Carbon Monoxide Alarm (England) Regulations 2015 made under the Energy Act 2013. The adoption of any new powers will be incorporated into the Scheme of Delegation and where required will be put to full Council;
- 9** agreed in accordance with the Scheme of Delegation contained in the Council Constitution dated 16th May 2017 for the Corporate Director of Communities, Partnerships and Housing to implement arrangements for the enforcement of the Redress Scheme for Letting Agency Work and Property Management Work Order 2014 made under the Enterprise and Regulatory Reform Act 2013. The adoption of any new powers will be incorporated into Scheme of Delegation and where required will be put to full Council; and
- 10** agreed in accordance with the Scheme of Delegation contained in the Council Constitution dated 16th May 2017 for the Corporate Director of Communities, Partnerships and Housing to implement arrangements for the enforcement of the provision made under the Housing and Planning Act 2016. The adoption of any new powers will be incorporated into Scheme of Delegation and where required will be put to full Council.

*(Moved by Councillor M Thurgood and seconded by Councillor R Pritchard)*

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Leader